



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REGULAR MEETING

Monday, February 1, 2016
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED

2016 FEB - 3 P 2:43

TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski, Commissioner Gualtieri and Commissioner Valenti. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis, Town Attorney Martin Lawlor and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:01 p.m. and led the Pledge of Allegiance.

Public Input: Gary Lecates, 200 Old Hawleyville Road, had questions on how his sewer assessment was calculated. Comptroller Kozlowski will research and meet with Mr. Lecates to discuss.

First Selectman Knickerbocker left the meeting at 4:05 p.m. and returned at 4:07 p.m. Quorum was maintained.

Correspondence: Violation Summary Report will be covered in Director Arndt's report.

Meeting Minutes from Regular Meeting of January 4, 2016:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes of January 4, 2016, as presented. Vote, Motion Approved. Commissioner Gualtieri abstained.

Meeting Minutes from Special Meeting of January 20, 2016:

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes of January 20, 2016, as presented. Vote, Motion Approved. Commissioner Gualtieri abstained.

Meeting Minutes from Public Hearing January 27, 2016:

Selectman Straiton made a motion, which was seconded by Commissioner Valenti, to approve the minutes of January 27, 2016, as presented. Vote, Motion Approved. Selectman Szatkowski abstained.

Meeting Minutes from Special Meeting of January 27, 2016:

Selectman Straiton made a motion, which was seconded by Selectman Commissioner Valenti, to approve the minutes of January 27, 2016, as presented. Vote, All in Favor, Motion Approved.

Director's Report:

Director of Public Works D. Arndt reported on 16 Briar Cliff Manor regarding low water pressure. He gave an overview of the issues and research to date. Mr. Arndt will follow up at the next PUC meeting on March 7, 2016.

Director Arndt and Utility Supervisor Curtis gave an overview on the Violation Summary Report received by the Bethel Water Department and the steps being taken to rectify. First Selectman Knickerbocker requested a plan to remedy the issue going forward.

Director Arndt reported that Weston & Sampson is 95% complete with the GIS work for the I & I Study. Manhole inspections will occur late February or early March.

New Business:

- **Bethel Volunteer Fire House Easement:**

Town Attorney Lawlor distributed a plan and gave an overview on the proposed easement for the South Street Fire House. He requested and was granted permission to speak with the Surveyor, Paul A. Hiro. The Commission determined a width of 20'.

Old Business:

- **PUC Capital Project Status Summary:** Mr. Jedrychowski distributed a handout and reported the following:
 1. **Eureka Lake Water Tank:** Site excavation for tank to be completed this week.
 2. **Hoyt's Hill Water Booster Tank:** Submitted final design to DPH for review and approval. Expect to have DPH comments in February.
 3. **Maple Avenue Wells (#1 and #2) – Reconditioning Report:** Phase I-Bid package for drilling of new wells is ready for submission to DPH. Phase II-Bid package for connection to the existing system to be submitted in February if approved by Bethel PUC.
 4. **Sewer Allocation Study Review:** This is the next item on the agenda.
 5. **CT DPH Sanitary Survey Violations:** Additional responses are due on 3/29/16.
- **Sewer Allocation Program Presentation:**

Paul Brickman, Wright-Pierce, gave an overview on the current Sewer Capacity Management Program and the proposed changes to the document. Selectman Straiton requested adding the Senior Housing and Bethel Healthcare to the Table 4-Flow Allocation by User Type. The Commission will review the document and forward their comments to Mr. Brickman.
- **Maple Avenue Well Engineering Design Proposal:**

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the Wright-Pierce Proposal for Engineering Design Services – Maple Avenue Replacement Wells 1A and 2A – Civil, Electrical and Process Design Upgrade in the amount of \$17,810.00. Vote, All in Favor, Motion Approved.

Financial Reports:

- **Financial Report:** Comptroller Kozlowski distributed the Financial Reports and gave an overview. He reported the Transfer Station will be included in the Town budget for the new budget year 2016-2017 as a department.
- **Invoices:**

Regular Meeting February 1, 2016

Item #	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Wright-Pierce #1024	1/10/2016	103215	\$6,510.00	100% as of 12/29/15	Professional Services Eureka - Bid Construction & Observation 11/28/15 to 12/25/15	Water Department #0210160-5313
2	Wright-Pierce #1024	1/22/2016	103428	\$22,000.00	52.76% as of 12/25/15	Professional Services Eureka Tank Asset & Fiscal Management Plan 11/28/15 to 12/25/15	Water Department #0210160-5313
3	Wright-Pierce #1024	1/10/2016	103231	\$7,337.67		Professional Services Maple Ave Wells Replacement Bid specifications for Maple Ave 11/28/15 to 12/25/15	Water Department #0210160-5313
4	Wright-Pierce #1024	1/10/2016	103228	\$1,071.31		Professional Services PUC General Services - DPH Sanitary Survey Response 11/28/15 to 12/25/15	Water Department #0210160-5313
5	Wright-Pierce #1024	1/10/2016	103227	\$5,629.01		Professional Services PUC General Services-CTDPH Funding Applications 11/28/15 to 12/25/15	Water Department #0210160-5313
6	John J. Brennan Construction	11/30/2015	4	\$91,466.78	89.09% as of 11/31/15	Water Main Replacement 10/1/15 to 10/31/15	Water Depart. #0210160-5313
7	LeClair Ryan #307	1/8/2016	687694	\$736.00		City of Danbury Eureka Lake Storage Tank	Water Department #0210160-5313
8	Weston & Sampson	1/8/2016	453188	\$11,438.58		Infiltration & Inflow Study Through 12/25/15	Sewer Department #0310160-5306

9	New Times	12/31/2015		\$660.63		Public Hearing Notice for Sewer Assessment Phase 3.2	Sewer Department #0310160-5354
10	Test-Con Inc.	12/29/2015	8628	\$760.00		Eureka Lake Water Tank Soil Sampling	Water Department #0210160-5313
11	Zuvic, Carr & Assoc.	1/20/2016	5164	\$1,928.28		Eureka Lake Water Tank Sample stockpile & test for reuse	Water Department #0210160-5313
TOTAL				\$149,538.26			

* Remove Item #9 from list, in the amount of \$660.63. Should be paid from the Stony Hill Sewer Project. Adjusted total of \$148,877.63.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the invoices, dated February 1, 2016, in the adjusted amount of \$149,538.26, with discussion.

Town Attorney Lawlor requested item #9 News Times, in the amount of \$660.63 be removed and paid out of the Stony Hill Sewer Project account.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the invoices, dated February 1, 2016, in the adjusted amount of \$148,877.63. Vote, All in Favor, Motion Approved.

Engineering / Utility Consultant Report: Mr. Curtis reported the following:

- Transducer at Stony Hill 2 was replaced.
- The Sewer Department is having issues with rags being put into the system and causing problems. Recommends an informative letter be produced and inserted in the next billing cycle.
- Three meters removed from the Summit for testing.

Adjourn: *As there was no further business on the agenda, First Selectman Knickerbocker made a motion, which was seconded by Commissioner Valenti, to adjourn the meeting at 5:43 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,


Kathy Galbis, Recording Secretary